

## **STAT Regional Mini-CAST Grant Application**

The information requested on the following pages is part of a formal process to apply for and receive a grant for a regional Mini-CAST not to exceed \$500.00 from the Science Teachers Association of Texas. The application must be submitted to the STAT President-Elect at least sixty (60) days prior to the proposed program date. Funding will be on a first come, first served basis by postmark date.

PRIMARY APPLICANT: (Please Print or Type)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Institution: \_\_\_\_\_

Address 1: \_\_\_\_\_

Address 2: \_\_\_\_\_

City: \_\_\_\_\_ State: Texas Zip Code: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

ESC #: \_\_\_\_\_ STAT Regional Director: \_\_\_\_\_

Have you contacted the STAT Regional Director concerning the conference? Y / N

Has the region received a STAT Mini-CAST grant within the past five years?  
Y / N / Don't Know

Are you a member of STAT? Y / N

REGIONAL MINI-CAST INFORMATION:

Proposed Regional Mini-CAST Date(s): \_\_\_\_\_

Regional Mini-CAST location (specific site): \_\_\_\_\_

Address 1: \_\_\_\_\_

Address 2: \_\_\_\_\_

City: \_\_\_\_\_ State: Texas Zip Code: \_\_\_\_\_

List the primary goals of this regional Mini-CAST:

On a separate sheet of paper, describe the tentative agenda and times, types of sessions, speakers, presenters, etc.

STAT requires that the regional Mini-CAST be made available to all target teachers in the STAT District (same as the ESC Region). It is suggested that you contact a science consultant/specialist at the Regional Education Service Center for assistance in disseminating conference information and registration forms.

Who is the target audience? (Elementary, Secondary, PreK–12, etc.)

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Is this conference in conjunction with any other educational organization, such as the Texas Council for Teachers of Mathematics (TCTM)? If so, which one?

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**PUBLICITY PLAN:**

Notification of the regional Mini-CAST must be made available to all school districts in the STAT District (Regional Education Service Center area) at least thirty (30) days [preferably sixty (60) days] prior to the conference. The opportunity to join STAT must be made available on all registration forms. (Information gathered for STAT membership should be consistent with that on the STAT membership forms published in the *STATellite* and on the STAT Web site.) The Regional Education Service Center may assist with delivery of announcements to all districts. If advertising is done in the *STATellite*, please note the submission deadline on the back page of the most current *STATellite* issue.

Describe the plan for advertising the conference:

EXPENSES/FUNDING:

Use of grant money may be for the following: facilities rental, custodial services, security, stationary, postage, printing costs, telephone calls, consumable presentation materials, and speaker honoraria/travel. The Regional Mini-CAST coordinator or any assistants to the conference coordinator may not receive compensation for organizing the conference.

Will a registration fee be charged? Y / N

Registration fee for members of STAT: \$ \_\_\_\_\_

Registration fee for nonmembers of STAT: \$ \_\_\_\_\_

Do you anticipate seeking funds from sources other than STAT grant and registration fees? Y / N

Explain: \_\_\_\_\_

Sources of funds: \_\_\_\_\_

Briefly break down how the \$500 grant will be used for this conference (be specific).

Disbursement of Grant Money:

Grant check should be made to: \_\_\_\_\_

Grant check should be mailed to:

Address 1: \_\_\_\_\_

Address 2: \_\_\_\_\_

City: \_\_\_\_\_ State: Texas Zip Code: \_\_\_\_\_