



Informal Science Education Association of Texas

Constitution and Bylaws

Article I Name

Section 1: The name of this organization shall be the Informal Science Education Association of Texas, hereafter to be known as ISEA.

Article II Purpose

Section 1: The purpose of ISEA shall be to increase the capacity of “science-rich” informal education institutions to support and partner with formal, K-12 education efforts in Texas.

Section 2: To operate exclusively as an educational organization as described in section 501(c) of the Internal Revenue Code.

Section 3: In the event of dissolution, all assets, real and personal, shall be distributed to such organizations as are qualified as tax exempt under section 501(c) of the Internal Revenue Code of the corresponding provision of a future United States Internal Revenue Code.

Article III Membership

Section 1: Membership is available to individuals actively engaged in informal science education and/or to those interested in promoting linkages between formal and informal education.

Section 2: To be a member in good standing, individuals must pay annual dues to ISEA and complete a membership application.

Article IV Meetings)

Section 1: There shall be at least one conference of the ISEA membership each year. This meeting will be organized and planned by the ISEA Board of Directors.

Section 2: The Board of Directors will meet three times each year: at the annual conference and two other times during the year.

Section 3: Because of the size of the state, regional sections may be formed under the guidance and approval of the Board of Directors of the organization.

Article V Dues

Section 1: The annual dues shall be established by the Board of Directors and shall apply for one year.

Section 2: Only members in good standing may hold an office or vote on ISEA matters.

Article VI Board of Directors

Section 1: The Board of Directors will include the Executive Committee (see Article VIII) and up to 15 at-large members who are elected by the membership.

Section 2: A Board member term is three years, with the exception of Officers, who will serve as a Board member until elected into an Officer position and then serve out the duration of that Officer position.

Section 3: Board of Directors may only serve two consecutive terms. At the end of the first 3-year term, a Board member must be re-elected by the ISEA membership to serve another term. Board members who have served two consecutive terms must roll off of the Board for at least one year.

Section 4: The Board of Directors shall transact business, plan the overall program for the year, make recommendations, and devise and carry out measures for the growth and welfare of the organization. They shall establish annual dues and authorize publications and functions. In order to conduct this business, Board members are required to attend at least two of the three standard meetings scheduled each year. Failure to participate in the required meetings and additional Board responsibilities may lead to removal of that member by an Executive Committee majority vote.

Section 5: The President with the majority approval of the Executive Committee will appoint new Board members to fill the remainder of any vacated terms.

Article VII Election of Board of Directors and Officers

Section 1: The Nominating Committee consists of three current Board members; the Past-president who presides over the committee and two other Board members who are appointed by the President.

Section 2: Nominations for the slate of officers and Board of Director positions shall be made by the Nominating Committee, and the slate shall be approved by the Board of

Directors. Suggested candidates may be submitted by ISEA members. All nominations must have the approval of the nominee.

Section 3: The Nominating Committee will strive to maintain Board member and Officer diversity with regard to Texas regionality and informal science professional expertise.

Section 4: The slate of nominees may be unopposed selections or multiple nominees.

Section 5: The slate of nominees will go before the entire membership for vote by mail/email, and a majority of the returned votes will determine the elected officers and Board of Director positions.

Section 6: Officers shall be elected from the Board of Directors. The office of President-elect shall serve three years, becoming President in year two and Past-president in year three. All other elected officers shall hold office for a period of two years. Term of office shall align with the ISEA fiscal year.

Section 7: All elected Officers and Board of Directors must have e-mail to aid in the communication of the Executive Committee.

Section 8: Any Officer position vacated mid-term will be filled to finish that term through a nomination by the Past-president that is secured by a majority vote of the Executive Committee.

Article VIII Officers and their Duties

Section 1: The elected officers of ISEA shall be the Past-president, President, President-elect, Secretary, and Treasurer.

Section 2: The Executive Committee shall consist of the elected officers.

Section 3: The President shall preside at all business sessions of a planned conference and at all meetings of the Executive Committee and the Board of Directors.

Section 4: The President-elect shall chair the annual conference, preside at all business meetings in the absence of the President, and take over the duty of President if for some reason the President cannot complete the term.

Section 5: The Secretary shall keep the correct record of the proceedings of ISEA and when needed, conduct the general correspondence of ISEA.

Section 6: The Treasurer shall have the custody of all monies and financial records of ISEA.

Section 7: Standing and Ad Hoc Committees and Chairpersons shall be appointed from time to time as necessary by the President.

Section 8: Ex-officio members of the Board may be added by a majority vote of the Executive Committee.

Section 9: The Board may select an Executive Director who shall provide organizational and managerial assistance to the Board of Directors.

Section 10: The Board may select an Advisor who shall provide organizational and planning assistance to the Board of Directors.

Article IX Quorum

Section 1: Three members of the Executive Committee shall constitute a quorum of the Executive Committee.

Section 2: 51% of the Board shall constitute a quorum of the Board of Directors.

Section 3: Those members attending any planned ISEA conference shall constitute a quorum of the ISEA membership.

Article X Amendments

Section 1: Suggestions for amendments of the Bylaws may originate in the Board of Directors or may be sent by any member of ISEA to the Executive Committee.

Section 2: Thirty days notice will be given to all members when a vote to amend the Bylaws will be taken at the annual meeting.

Section 3: A proposed amendment, if approved by the Executive Committee, shall be submitted to the membership through mail/email as necessary. The membership will vote on the amendment at the annual membership meeting. An amendment will be adopted with a majority approval of those present.

Article XI Affiliation

Section 1: This organization shall affiliate with the Science Teachers Association of Texas (STAT) and other science-oriented organizations as deemed appropriate by the Board of Directors.